



St Cuthbert's RC Primary School

Charging and Remissions Policy

appendix

Date Procedure Adopted by Governing Body	December 2021
Reviewed	December 2023
Procedure Review Date	December 2025

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events.

Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are subsidised further.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons.

Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for children in Key Stage 2. This takes place in school time and is part of the National Curriculum. We make no charge for this activity.

We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

After school clubs

We charge for after school clubs that incur a cost (e.g. art club to cover materials). Some sports clubs have a small charge to cover costumes (dance) or to secure a child's place. Parents of pupil premium children do not pay.

Monitoring and review

This policy is monitored by the governing body, and will be reviewed in two years, or earlier if necessary.