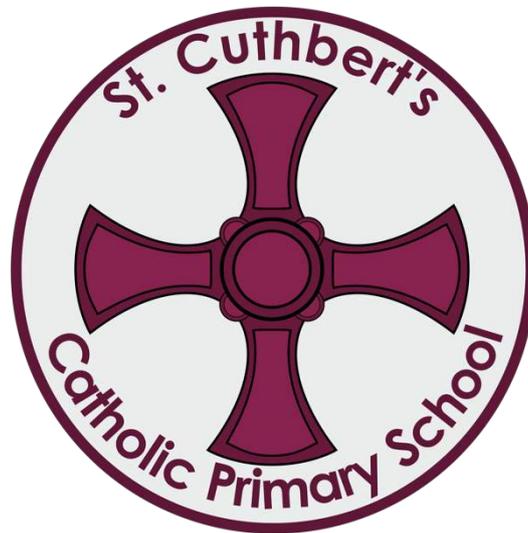


# COVID-19: outbreak management plan

St Cuthbert's Primary School



Approved by:

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[Date]

## 1. Introduction

The outbreak plan template for schools aims to guide schools in the actions which they need plan for to respond to either a local outbreak of COVID-19 (including variants of concern) or an outbreak in their setting.

There is a caveat that further guidance to support Directors of Public Health in managing outbreaks in education and childcare settings is to be published although no date for publication has been provided. The areas covered in this outbreak plan template are taken from the most current guidance and therefore it is likely that many of the areas covered will be the same or similar to those included here.

Further Public Health England may produce an outbreak plan template and that would then supersede this document.

This plan is based on the **Contingency framework: education and childcare settings (updated 15<sup>th</sup> December 2021)**

Link:

[www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings](https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings)

The contingency framework describes the principles of managing local outbreaks of COVID-19 (including responding to variants of concern) in education and childcare settings and sets out that local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) are responsible for managing localised outbreaks and that they play an important role in providing support and advice to education and childcare settings. The measures described in the contingency framework are reflected in this document.

## 2. Context

**Schools COVID-19 operational guidance (updated 15<sup>th</sup> December 2021)**

Link: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>

The preventative measures which schools need to maintain are outlined and covered in this guidance. Schools will still require a current risk assessment and proportionate control measures including good hand hygiene, good respiratory hygiene, environmental cleaning, good ventilation and the management of cases and contacts in line with current public health advice.

In addition, if there is an outbreak of coronavirus in school then some additional measures which may be advised on a temporary basis in an outbreak situation. These measures are reflected in this template.

## 3. Thresholds for Action

National guidance recommends that for most settings it will make sense to think about taking extra action if the number of positive cases substantially increases. The thresholds, detailed below, can be used by settings as an indication for when to seek public health advice if they are concerned and appendix 1 provides details of the process for contacting Durham County Council.

### **Mainstream primary and secondary schools:**

- 5 children, pupils, students or staff, who are likely to have mixed closely\*, test positive for COVID-19 within a 10-day period

Or

- 10% of children, pupils, students or staff who are likely to have mixed closely\* test positive for COVID-19 within a 10-day period

Or

- If any case of COVID-19 in school has resulted in that person being hospitalised

*\*in the same cohort, for example class/year group/activity group/friendship group/home to school transport*

## **4. Outbreak definition**

A standard outbreak definition is two or more confirmed COVID-19 cases associated with the setting with an onset of illness in the last 14 days and:

- where the cases are likely to have been exposed to each other using the close contact definition (within 2m for more than 15 minutes, within 1m for 1 minute, within 1m and face to face for any amount of time, shared a small vehicle for any amount of time)

Or

- where there is no sustained community transmission

## **5. Outbreak assessment**

An assessment of an outbreak is undertaken, in most instances when the threshold for action is reached, by working with public health who will advise on public health actions and this assessment is made taking into account the current position regarding COVID-19 in the population.

## **6. Outbreak management plan**

All education and childcare settings should have outbreak management plans outlining how they would operate if any of the measures described below were recommended for their setting or area.

This includes how they would ensure every child, pupil or student receives the quantity and quality of education and care to which they are normally entitled.

Public Health Actions to be included:

### **1) Prevention measures:**

Review the current COVID-19 risk assessment and ensure that all prevention measures are fully implemented. Where needed seek advice from your health and safety advisor.

Review individual risk assessments for staff and pupils. Where needed seek advice from your occupational health advisor and/or health and safety advisor.

### **2) Bubbles**

Bubbles may need to be reintroduced and please plan for how these would be reinstated for each of your classes and/or year groups in school.

### **3) Face coverings**

Face coverings may need to be reintroduced for staff (all schools) and students (secondary age pupils/schools and colleges, and as previously there will be reasonable exemptions for their

use. This may include face coverings in communal areas (for pupils, students and staff) and/or classrooms (for both pupils, students and staff). Please refer to the section covering face coverings in your current risk assessment.

#### **4) Testing:**

Increased testing may be advised this may include:

- Increased use of home testing by staff and pupils (all schools)

In accordance with the testing guidance in the current risk assessment schools may be advised to:

Request more frequent use of home LFD testing by some staff and pupils (all schools) for a specified period, for example, 7days.

#### **And/or**

Request the use of home PCR testing by some staff (all schools) and some pupils (all schools) by accessing testing via NHS 119.

There may be a requirement for asymptomatic testing to take place at school. This may include scaling up the asymptomatic test site retained at school, the reintroduction of an asymptomatic test site or setting up a new asymptomatic test site. This would be agreed with the school and support would be available from DCC.

#### **5) Shielding**

People previously considered to be clinically extremely vulnerable (CEV) will not be advised to shield again.

Individuals previously identified as CEV are advised to continue to follow the guidance on how to stay safe and help prevent the spread of COVID-19. Individuals should consider advice from their health professional on whether additional precautions are right for them.

#### **6) Other activities**

A range of activities may be paused or restricted during an outbreak including: educational visits, residential educational visits, open days, transition days, parental attendance, performances and use of the school premises by other organisations.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

#### **7) Contact tracing**

Contact tracing may be reinstated and in this situation DCC will work with schools to ascertain the contacts of cases during their infectious period and will provide a letter (to follow) for schools to share with identified contacts advising the contact to seek a PCR test and where not exempt, to self-isolate.

For primary school age pupils, the whole class would usually be considered contacts of a case. For secondary school age pupils contacts would usually be those pupils/staff who meet the standard contact tracing definition which is a person who has been within 2m for more than 15minutes, within 1m for 1minute, within 1m and face to face for any amount of time, shared a small vehicle for any amount of time during the infectious period for the case.

#### **8) Attendance restrictions**

Settings should make sure their outbreak management plans cover the possibility they are advised to limit attendance, although this would be a measure of last resort. High-quality remote education should be provided for all pupils or students not attending. In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables.

### **8.1 Eligibility to remain in school**

In the first instance, we will stay open for:

- > Vulnerable pupils
- > Children of critical workers
- > Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- > Vulnerable pupils
- > Children of critical workers

### **8.2 Education and support for pupils at home**

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our remote learning policy.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Those families who are eligible for FSM will be given a voucher for the number of days, the child is absent due to COVID-19 isolation

### **8.3 Wraparound care**

When levels are high, we will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

## **7. Safeguarding**

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing [n.noble@stcuthbertsprimary.com](mailto:n.noble@stcuthbertsprimary.com) or [e.parlett@stcuthbertsprimary.com](mailto:e.parlett@stcuthbertsprimary.com)

On occasions where there is no DSL or deputy on site, a senior leader (Susan Lambert) will take responsibility for co-ordinating safeguarding on site.