

Dear Year 3 parents,

From September, school will reopen for all pupils. We know you will have many questions and we hope to be able to address some of them here. We also know that changes can be problematic and that we may have teething problems. Every change we have made has been to comply with government guidelines and this is the way, at the minute, staff and governors feel they can best provide the safest school environment. Thank you in advance for working with us on this.

### When will school be fully open?

- Term will begin for pupils from Year 1 – 6 on Wednesday 2<sup>nd</sup> September.

### What are the times for the school day?

- We have altered the school timetable slightly so that we have staggered start and end times.

	Start time	Finish time
Reception Class	8:45 - 9:00	3:00
Year 1	8:45 - 9:00	3:15
Year 2	8:45 - 8:55	3:15
<b>Year 3</b>	<b>8:45 - 8:55</b>	<b>3:15</b>
Year 4	8:30 - 8:45	3:25
Year 5	8:30 - 8:45	3:25
Year 6	8:30 - 8:45	3:25

### What are morning drop off arrangements?

- We have altered morning drop off arrangements to avoid congestion on the yard. Year 3 pupils should **arrive at school between 8:45 and 8:55**
- If walking, cycling or scooting to school, parents should drop their children at the school gate where they will be met by a member of staff. Pupils will walk straight into school. Pupils in Year 3 are not permitted to walk to or from school unaccompanied

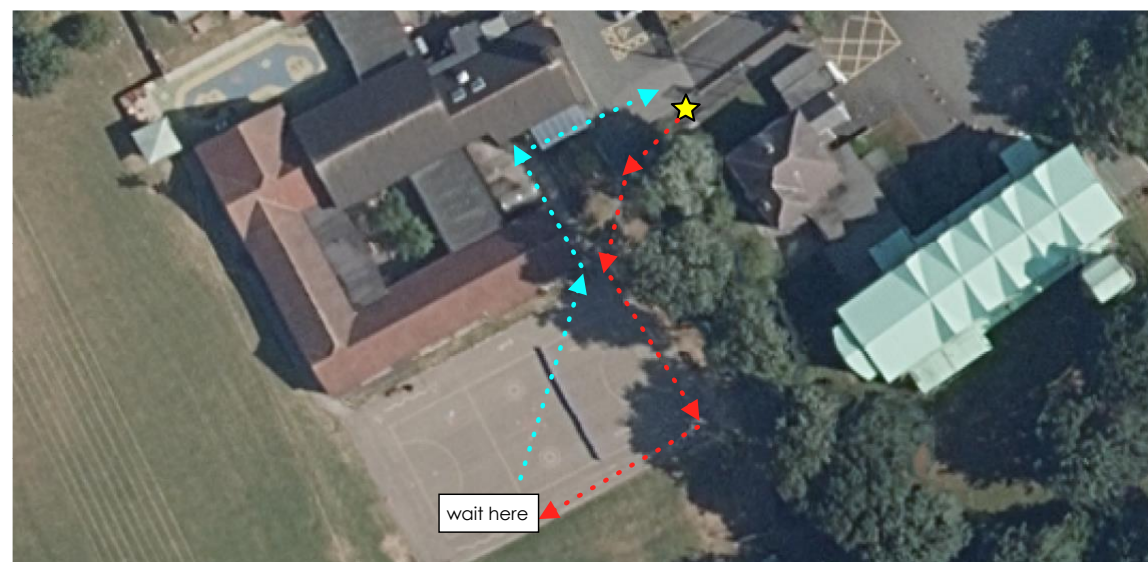
### What are afternoon collection time arrangements?

- Year 3 pupils **finish school at 3:15**.
- Parents or guardians should follow the collection path around the main yard maintaining social distancing. Please do not arrive to collect your child before 3:05 as gates will not be open.

### Are we able to use the church car park?

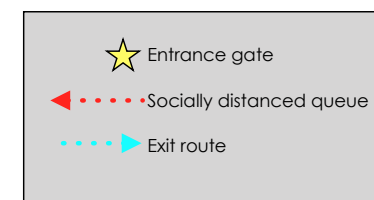
- Fr. Hastie has kindly allowed us to use the church car park. Please ensure you arrive within your time slot **and do not wait around in the church car park. If Fr. Hastie feels social distancing is not being adhered to in the car park he may close it.**
- Please, where possible, walk, scoot or cycle to or from school. Even walking part of the way will help us to ease congestion.

### What happens if I have a place at Breakfast Club for my children?



Children should be dropped off at the gate each morning.

For afternoon pick ups, please follow the socially distanced markings on the path and yard to a waiting point. Your child will be dismissed to you at which point we would ask you to leave the school site promptly following the exit route.



- Please drop your child/children at the main door **before 8:15** where they will be met by a member of staff and taken straight to their own bubble for breakfast club.

### **What happens if I have children in different year groups?**

- If you have older pupils from Y4 to Y6 then please aim to drop your children off for 8:45. Y2 times are the same as Y3.
- If you have younger pupils in Reception class or Year 1 then please drop your older children off before walking your younger children to the Daisy Path gate
- On an afternoon, you can collect both of your children at whatever **the latest collection time** is. For example, if you have children in Year 3 and Year 1, both children can be collected at 3:15 from the main yard. If you have an older child in Y4 - 6, you can collect all children at the later time of 3:25.

### **What is a bubble and how many children will be in my child's bubble?**

- A bubble is a group within the school that doesn't mix with other groups
- St Cuthbert's has 7 classes but we will have 3 bubbles. Yellow bubble is Reception class and Y1. **Red bubble is Y2 and Y3.** Green bubble is Y4, Y5 and Y6. Each bubble has their own toilet areas, will have breakfast club and play times together and will share lunchtime staff
- Your Y3 pupil will be in a bubble of 60 pupils but each within their own classroom. They will only be in larger groups of 60 outside, for lunch or in the school hall for a Y2 / 3 assembly. Assemblies will not last more than 15 minutes and classes will be kept apart.

### **How will break times and lunchtimes be organised?**

- In Year 3, pupils will collect their lunch at 12:15 from the dinner hall (if on school dinners) supervised by two members of lunchtime staff. Packed lunches and school dinners will be eaten in class.
- Playtimes in the morning and after lunch will be on the school field supervised by staff in their bubble
- Lunchtime will run from 12:15 – 1:15

### **How will the curriculum change?**

- We have planned a recovery curriculum. This means that we will initially prioritise the wellbeing of pupils, re-establishing routines and relationships, helping them feel safe and focusing on mental health and physical health. We will plan plenty of opportunities for outdoor learning as well as lots of art, music and creativity.
- We will also focus initially on reading, writing, maths and RE to ensure we help pupils begin to close any gaps in learning. This 'catch up' will be spread across the year. You can find out more by looking at our Recovery Curriculum document on the school website
- By half term, we will reintroduce a full range of subjects but continue to have mental and physical health at the heart of our curriculum
- You can find out more information and details about what your child will be learning in the first half term on your child's class page of the school website

### **How will classrooms and routines change?**

- All Key Stage 2 classrooms will be arranged so that pupils' desks are facing the front rather than grouped in larger tables
- There will be no house groups sessions or whole school liturgies or assemblies. There will be 'bubble' assemblies or liturgies but classes will be kept apart and these will last no longer than 15 minutes.

### **What other health and safety measures will be in place?**

- Staff will ensure that pupils use hand gel and wash their hands regularly and at key times throughout the day e.g. when entering the building, break times, before and after using the toilet, before lunch.
- Tissues, hand gel and lidded bins are available in all areas to ensure a “catch it, bin it, kill it” culture.
- A cleaner will be on site from 12:00 – 1:15 each day to clean classrooms, corridors, touch points and toilet areas during lunchtime
- Classes will have their own entry and exit points so there will be no congestion in corridors
- If pupils require any first aid or intimate care, staff will use suitable PPE

### **Will school uniform change?**

- School uniform will remain the same. School jumper or cardigan; white polo shirt; black or grey trousers, pinafore or skirt; plain black shoes, boots or trainers. Please note that no jogging bottoms, leggings or lycra skirts are permitted as part of normal uniform
- **No jewellery will be permitted. This includes earrings.** This is because there will be increased daily active time where pupils will be outdoors. Taping up ears is not permissible.
- Watches, including smart watches, are permitted provided they have no data / internet connectivity and must be removed for activity.
- Long hair should be tied back at all times.
- Pupils should come to school in outdoor PE kit on their PE days. This will help us reduce the number of shared spaces for changing in KS2 and reduce contact e.g. helping pupils to change, tie shoe laces etc. This should be outdoor kit - a school PE t-shirt, school jumper, trainers and plain grey or black jogging bottoms / leggings (no patterns or bright colours). You will be informed of your child's PE days before September.
- You can find out more details in the uniform policy and home-school agreement on our school website

### **What should / can my child bring into school?**

- Pupils must have a named, reusable water bottle. This will be sent home daily to be cleaned.
- Pupils must have indoor PE kit – shorts, t-shirt and plimsolls
- Pupils must have indoor shoes – this can be the plimsolls they have in their PE kit
- Pupils MAY bring in a pencil, coloured pencils, glue stick, whiteboard pen, rubber and pencil sharpener to keep in their wallet
- No pencil cases, handwriting pens, gel pen, felt tip pens or scissors should be brought into school

### **Will after school clubs run?**

- We have no set times for clubs yet but clubs will be able to run within bubbles.

### **Can I keep my child at home if I have anxieties about them returning to school?**

- The government have been clear that all pupils, unless they are shielding, are required to return to school
- Local Authorities will be resuming their usual fining systems for unauthorised absences
- You can find out more details in the Attendance Policy and Attendance Addendum on our school website

### **What will happen if a child displays symptoms in school?**

- If your child shows any symptoms in school they will be taken to an isolated and room and remain with a member of staff until you are able to collect them. You will need to engage with the NHS test and trace programme via the NHS website
- If another child in your child's class displays any symptoms then, following their removal from class, all other pupils will thoroughly wash hands and be taken outside / to another area while the classroom is thoroughly cleaned
- If there is a **confirmed case** in your child's class, school will immediately contact our Health Protection Team to discuss next steps.

#### **What will happen if school has to close again?**

- We very much hope that whole school closure will not happen again. However, we have developed a Continuity of Education plan in line with government guidance. You can read this in full on our school website.
- If your child is self-isolating but is well, we will include them in lessons via Zoom for some time each day and provide them with online or paper based learning.
- If a bubble within school is self-isolating, learning will be via Google Classroom and will include video lessons from the staff in KS2. If you are unable to access Google Classroom you must inform school so alternative plans can be made.
- If there is a school-wide or local area lockdown, learning will be via Google Classroom and will include video lessons from the staff in KS2. If you are unable to access Google Classroom you must inform school so alternative plans can be made.
- There is an expectation that, unless your child is ill, they complete learning set by school in these situations

#### **Are parents able to come into school?**

- At the moment **parents should not come into school.** There will be no assemblies or volunteers within the school building.
- **Please do not call into the school office.** Please contact school using the following means and if you need to see a member of staff we will make an appointment for you where we can safely socially distance.

Telephone: 0191 581 3090

email: seahamstcuthberts@durhamlearning.net  
n.noble@stcuthbertsprimary.com  
e.parlett@stcuthbertsprimary.com

website: www.stcuthbertsprimary.com  
please see class pages to contact your child's class teacher

Thank you for taking the time to read through this summary of changes. There are full risk assessments and policies on our school website which you can refer to if you would like further detail. As ever, thank you for your continued support in changes and systems during these unprecedented times. If you have any further questions that need clarifying, please contact Mrs Noble or Mrs Parlett.