

St. Cuthbert's School

Newsletter

Tel: 0191 5813090

October 2014

Dear Parents,

To ensure the health and safety of children attending St Cuthbert's we have been reviewing some of our procedures. The new procedures are as follows:

The Infant gate will remain closed until **8.45am** when it will be unlocked to allow children and parents to go onto the yard.

Year 1 children will line up on the Infant yard when the school bell sounds at **8.55am**.

All children should be on the yard by 8.50am for the school bell at 8.55am.

For security of the children in breakfast club, the large gates onto the school yard will remain locked and parents and children will have to enter via the office school gate.

None breakfast club children can be on the yard from 8.40am as a member of staff will be on duty from this time.

We would encourage parents to leave children on the yard to line up.

If you do wish to wait please leave the yard when you see your child's teacher or TA come out to collect them.

As we have closed one gate for the security of children this will minimise the congestion of parents and children and enable the teacher to enter the children in quiet and calm manner.

Latecomers

If for any reason your child is not on the yard when the bell rings children should come to the main reception entrance to be let in. Lateness is recorded on your child's attendance record.

Persistent latecomers may be contacted by the Education Welfare Officer.

Sickness

If your child is unable to attend school due to illness, please ring the school telephone number, **5813090**, and leave a message on the automated service as soon as possible on the first day of absence. Failure to do so could result in a visit from the Education Welfare Officer.

Winter bugs

To prevent Winter bugs spreading, recommended guidelines state that children who have experienced repeated vomiting and /diarrhoea should stay away from school for 48hrs after the last episode.

Car Parks

Children should be dropped off in the church car parks to enter the school yard via the pedestrian route.

The land directly out side of the school gates has been sold and does not belong to the school.

Under no circumstances should any cars enter the school gates at any time either to park or to turn around, please ensure all carers/childminders etc are aware of this rule.

School Meals

We now have forms at Reception should you wish to change your child's meal pattern.
We ask for 2 weeks' notice to implement the changes. Thank you.

Halloween Disco

The Parent Support Group is arranging a **FANCY DRESS** Halloween Disco.

Refreshments, games, prizes for best dressed etc

This will be held on **Thursday 23rd October** in the school hall.

Infants 5.00pm - 6.15pm, Juniors 6.30pm - 7.45pm.

£1 entry fee payable on the door.

**St Cuthbert's is closed on Friday 24th October for staff training and will
reopen after the half term on Monday 3rd November**